

Thank you for applying for employment at Siam Cuisine

At all our Thai Restaurants we strive for consistency of product, service and atmosphere - that is what drives the brand. On the way, we hope to offer New Zealanders a true taste of Asian cuisine at affordable prices in clean modern settings in which people feel comfortable and relaxed. We ensure that with consistency comes quality, and we start with our staff. All our team members are well trained so they can be happy in their jobs, understand company policy and have clear direction. Our staffs work as a team to offer customers the consistency of product and service they deserve.

If you are interested in sharing this experience with us, here are some of the duties that may be required of you:

- Greeting and serving all customers with a smile at all times
- Treating all customers in a courteous, friendly and helpful manner.
- Ensuring high standard and quality food are served to the customers at all times.
- Adhering all policy and procedure set by the company.
- Ensuring the cleanliness of the restaurants at all times.

We also expect all our employees to uphold certain policies and work ethics, such as:

- Team work: Working with people from all walks of life with courtesy and respect.
- Punctuality : Arriving to work as per roster
- Personal presentation: Adhering to our dress standard
- Enthusiasm and motivation.

Benefits of working in Siam Cuisine

Future opportunities for career growth

Learning new and exciting skills

Meeting new people

Flexible schedule

Being part of a very successful team

Having fun

Earning Money

If a job at our Siam Cuisine appeals to you, please complete the attached Employment Application Form.

EMPLOYMENT APPLICATION FORM

CONFIDENTIAL

To be completed personally by Applicant (please print)

Date of Application: _____

NOTE: The completion of this form does not indicate that there is any obligation on this business to engage the applicant.

POSITION APPLIED FOR: _____

NAME: Mr. / Mrs. / Miss _____
(first name) (middle name) (last name)

ADDRESS: _____

TELEPHONE: (Mobile) _____ (Home) _____

DATE OF BIRTH: _____

NEXT OF KIN

Name: _____ Telephone: _____

Relationship: _____

Address: _____

Are you legally entitled to work in New Zealand? Yes No

If yes, are you:

A New Zealand Citizen
A Permanent Resident
Holding an open Work Permit

Holding a Student Visa
An Australian Citizen or Resident

AVAILABILITY TO WORK

Please complete the chart below to indicate your availability. Your availability is the times within which you are able to be rostered to work each week. Unless otherwise agreed, you will not be scheduled for more than the maximum numbers of hours you indicate below. Consider this carefully to ensure you do not commit to hours you cannot work. **NOTE: Availability you declare is hereby fixed and may not be changed unless by the Management.** Hours are determined monthly in advance, i.e. the time and number may vary (up to maximum shown below) according to your contract of employment.

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Hours within which you would be able to be scheduled for work:							
Hours within which you would be able to be scheduled for work during school/university holidays (if appropriate):							

What are the minimum hours you wish to work each week? _____
What are the maximum hours you wish to work each week? _____

Approximate dates of school/university/polytechnic holiday periods:

From: _____ To: _____
From: _____ To: _____
From: _____ To: _____

If your application is accepted, when could you start work? _____
How would you plan to travel to work? _____

Have you been convicted of a criminal offense? Yes / No
Have you a current drivers license? Yes / No
If yes, what class? _____
What transport arrangements do you have to get to and from work?

QUALIFICATION

Do you have Food Handling Certificate Unit 167? Y / N

Do you have Manager's Certificate? Y / N

LANGUAGES: Can you speak any language other than English ?

Language (S): _____

Please describe the skills you hold which are relevant to the position applied for
(e.g. for Hospitality , Customer service, Cash Handling , Eftpos etc.)

EMPLOYMENT HISTORY: Attach CV if possible

Present or Most Recent Employer From: _____ To: _____

Company: _____

Address: _____

Job Held: _____

Main Duties: _____

No. of hours worked per week: _____

Reason for leaving: _____

For the purpose of compliance with the Privacy Act 1993, do you consent to the Company
contacting your present employer for the purposes of reference checking ? Yes / No

Next Most Recent Employer From: _____ To: _____

Company: _____

Address: _____

Job Held: _____
Main Duties: _____
No. of hours worked per week: _____
Reason for leaving: _____

REFEREE

Give name, address and telephone numbers of at least two referees.
(Preferably from where you have worked) _____

Do you consent to the Company retaining the information contained in this application form for the purposes of considering your suitability for any other position, which may arise with this Company in the future ?
Yes / No

MEDICAL

Certain disease may prevent you from serving food or handling food equipment in a sanitary and safe manner, or may be harmful to customers, other employees or yourself. As serving food and handling food equipment is an essential function of this job, do you suffer from any disease or which may affect your work performance or regular attendance at work, or the health and safety of yourself and others:

Yes / No If yes, please provide details _____

Do you smoke? Yes / No

Do you have any other know condition, which may affect your ability to effectively carry out the functions and responsibilities of the position applied for? Yes / No

If yes, please detail: _____

PRE-EXISTING INJURIES / ACC CLAIMS:

An essential function of this job involves bending, lifting and walking for extended period of time. Therefore, it is important that we know if you have any injuries which may affect your ability to perform essential duties for this job. Have you suffered from any injury such as:

Occupational Overuse Syndrome (OOS/RS)	Yes / No	Hearing Loss	Yes / No
Sensitive or allergy to chemical	Yes / No	Back Problem	Yes / No
Ligament/tendon sprain or injury	Yes / No	Others	Yes / No

If yes to any of the above, was an ACC claim made? Yes / No

Current status of injury _____

1. I certify that the information in this application is correct to the best of my knowledge and understand that any omission or erroneous information is grounds for instant dismissal in accordance with Siam Cuisine policy.
2. I consent to the Company seeking verbal or written information about me from representatives of my previous employers and / or referees and authorize the information sought, to be released.
3. I understand that if I am offered employment with Siam Cuisine, I will be required to sign an Employment Agreement before commencement.

Signature: _____ Date: _____